



PRIVACY NOTICE AND STUDENT DECLARATION

Under the *Data Provision Requirements 2012*, **Bestwest Care** is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form and your training activity data) may be used or disclosed by **Bestwest Care** for statistical, regulatory and research purposes. **Bestwest Care** may disclose your personal information for these purposes to third parties including:

- School – If you are a secondary student undertaking VET, including a school-based apprenticeship or traineeship;
- Employer – If you are enrolled in training paid by your employer;
- Commonwealth and State or Territory Government departments and authorised agencies;
- NCVER;
- Organisations conducting student surveys; and
- Researchers.

Personal information disclosed to NCVER may be used or disclosed for the following purposes:

- Issuing a VET Statement of Attainment or VET Qualification, and populating Authenticated VET Transcripts;
- Facilitating statistics and research relating to education, including surveys;
- Understanding how the VET market operates, for policy, workforce planning and consumer information; and
- Administering VET, including program administration, regulation, monitoring, and evaluation.

You may receive a NCVER student survey which may be administered by a NCVER employee, agent of third party contractor. You may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use, and disclose your personal information in accordance with the Privacy Act 1988 (Cth), the VET Data Policy and all NCVER policies and protocols (including those published on NCVERs website at www.ncver.edu.au).

Student Declaration and Consent

I declare that the information I have provided to the best of my knowledge is true and correct.

I consent to the collection, use, and disclosure of my personal information in accordance with the Privacy Notice above.

Student Signature: _____ **Date:** _____

Parent/Guardian Signature: _____ **Date:** _____

* Parental/Guardian consent is required for all students under the age of 18 years.

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